

**Kevin Ann Oltjenbruns
Award for Outstanding Leadership
Nomination Information**

This award serves to highlight and reward the extraordinary efforts of truly outstanding CSU faculty and staff who, through their leadership and mentoring/advising, go above and beyond the standard expectations for employees with similar responsibilities.

Two CSU employees will be honored each year – one faculty member and one staff member.

Award Criteria:

- At least five (5) years as an employee at Colorado State University
- Evidence of significant and lasting impact of leadership on the lives of people and the institution exemplifying the kind of leadership Dr. Oltjenbruns practiced
- Evidence of working to ensure the success of others with a commitment to equity and fairness
- Explanation of how efforts have been made that go above and beyond what is normally expected of the person in their position

Nomination Guidelines:

Nominations should address how the nominee demonstrates the qualities that Dr. Oltjenbruns exhibited in her leadership career at CSU including her demonstrated commitment to the success of colleagues and evidence of contributions to building programs for others.

Nominations must include:

1. A current CV/resume
2. A letter of nomination (no more than three (3) pages in length) that addresses how the nominee meets the criteria for this award.
3. Two letters of support (each no more than two (2) pages in length).

Selection Process:

The Provost will appoint a selection committee from across campus that represents both the academic units for the faculty award and the academic and non-academic units for the staff award. The request for nominations will go out in November with nomination packets due by February 1. The review process will take place in February each year and the award will be announced at the Celebrate Colorado State Awards in the Spring.

Award:

Each individual selected as the recipient of the award will receive a plaque and \$1,000.00.

Award Submission:

An electronic copy (pdf) of the complete nomination packet must be received no later than 4 p.m. February 1st. No hard copies or late submissions will be accepted. Please send the nomination packet to Barb.Gibbens@colostate.edu