

# PROVOST'S ACADEMIC CALENDAR

2021-2022 Academic Year

*(PLEASE NOTE: If a deadline falls on a weekend, items are due by 5:00 p.m. on the Friday immediately prior)*

*[Disclaimer: All dates subject to change]*

## **JULY**

July 5 UNIVERSITY HOLIDAY

## **AUGUST**

August 17 Dean's Retreat - WCNR Conifer Conference Room (10:00 a.m. - 2:00 p.m.)  
August 23 Fall Semester Classes Begin  
August 25 New Faculty Orientation - Session #1 - LSC 382 (9:00 - 11:00 a.m.)  
August 31 New Faculty Orientation - Session #2 - LSC 382 (9:00 - 11:00 a.m.)

## **SEPTEMBER**

September 1 **PROVOST OFFICE DEADLINE: Summary statement due from deans on upcoming P & T cases**

September 6 UNIVERSITY HOLIDAY  
September 7 New Faculty Orientation - Session #3 - LSC 382 (1:30 - 3:30 p.m.)  
September 7 Faculty Council Meeting (4:00 - 6:00 p.m.)  
September 8 Deans Meeting (1:00 - 2:00 p.m.)  
September 15 Council of Deans Meeting (1:00 - 3:00 p.m.)  
September 22 Deans Meeting (1:00 - 2:00 p.m.)

## **OCTOBER**

October 1 **PROVOST OFFICE DEADLINE: Deans submit post-tenure review schedules to Provost/EVP**

October 1 **PROVOST OFFICE DEADLINE: Deans submit comprehensive mid-point review schedules to Provost/EVP**

October 1 **PROVOST OFFICE DEADLINE: Sabbatical leave requests due to Provost/EVP**

October 1 Academic Master Plan Retreat - Location TBD (8:00 a.m. - 12:00 p.m.)  
October 5 Faculty Council Meeting (4:00 - 6:00 p.m.)  
October 6 Deans Meeting (1:00 - 2:00 p.m.)  
October 20 Council of Deans Meeting (1:00 - 3:00 p.m.)  
October 27 Deans Meeting (1:00 - 2:00 p.m.)

## **NOVEMBER**

November 1 **PROVOST OFFICE DEADLINE: Sabbatical Leave Reports for academic year & spring semester sabbaticals due to Provost/EVP**

November 2 Faculty Council Meeting (4:00 - 6:00 p.m.)  
November 15 CALL FOR NOMINATIONS distributed for awards due February 1 (BOG Excellence in Undergraduate Teaching, Cermak Advising, Monfort Professors, Oltjenbruns Award, Pennock Award, N. Preston Davis Award, UDPs & UDTs if vacancies exist)

November 17 Deans Meeting (1:00 - 2:00 p.m.)  
November 20-28 Student Holiday: Fall Break  
November 24 Deans Meeting (1:00 - 2:00 p.m.)  
November 25-26 UNIVERSITY HOLIDAY

## **DECEMBER**

<b>December 1</b>	<b>PROVOST OFFICE DEADLINE: Recommendations for reappointment of 2nd year faculty to Year 3 due to Provost/EVP</b>
December 1	Council of Deans Meeting (1:00 - 3:00 p.m.)
December 7	Faculty Council Meeting (4:00 - 6:00 p.m.)
December 8	Deans Meeting (1:00 - 2:00 p.m.)
December 10	Fall Semester Classes End
December 13-17	Fall Semester Finals
December 15	Deans Meeting (1:00 - 2:00 p.m.)
<b>December 15</b>	<b>PROVOST OFFICE DEADLINE: TTF Promotion &amp; tenure dossiers due to Provost/EVP</b>
December 17-19	Fall Commencement
December 22-24	UNIVERSITY HOLIDAY
December 31	UNIVERSITY HOLIDAY

## **JANUARY**

2nd Week	Provost/EVP & Vice Provost discussion of promotion and tenure recommendations
January 12	Deans Meeting (1:00 - 2:00 p.m.)
January 17	UNIVERSITY HOLIDAY
January 18	Spring Semester Classes Begin
January 26	Deans Meeting (1:00 - 2:00 p.m.)

## **FEBRUARY**

<b>February 1</b>	<b>PROVOST OFFICE DEADLINE: Award nominations due (BOG Excellence in Undergraduate Teaching, Cermak Advising, Oltjenbruns Award, Pennock Award, N. Preston Davis Award, UDPs &amp; UDTs if vacancies exist)</b>
<b>February 1</b>	<b>PROVOST OFFICE DEADLINE: Requests for new/increased special course fees due to VPUA</b>
February 1	Faculty Council Meeting (4:00 - 6:00 p.m.)
February 9	Deans Meeting (1:00 - 2:00 p.m.)
<b>February 12</b>	<b>PROVOST OFFICE DEADLINE: NTTF Promotion dossiers due to Provost/EVP</b>
<b>February 15</b>	<b>PROVOST OFFICE DEADLINE: Recommendations for reappointment of 1st year faculty for Year 2 due to Provost/EVP.</b>
February 16	Council of Deans Review of P & T Dossiers (1:00 - 3:00 p.m.)

## **MARCH**

March 1	Provost sends request for annual performance evaluation input on deans and direct reports
March 1	Faculty Council Meeting (4:00 - 6:00 p.m.)
March 9	Deans Meeting (1:00 - 2:00 p.m.)
March 12-20	Spring Break
<b>March 15</b>	<b>PROVOST OFFICE DEADLINE: Annual performance evaluation feedback and self-evaluations due from deans and direct reports to Provost/EVP</b>
<b>March 31</b>	<b>PROVOST OFFICE DEADLINE: Sabbatical reports for Fall semester sabbaticals taken due to Provost/EVP</b>

## **APRIL**

<b>April 1</b>	<b>PROVOST OFFICE DEADLINE: Faculty Annual Performance Reviews and Post-tenure (Comprehensive) Reviews due to Provost/EVP</b>
April 1 - 30	Provost/EVP meets with deans and direct reports r.e. annual evaluations
April 5	Faculty Council Meeting (4:00 - 6:00 p.m.)
April 13	Deans Meeting (1:00 - 2:00 p.m.)
April 27	Deans Meeting (1:00 - 2:00 p.m.)

**MAY**

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<b>May 1</b>	<b>PROVOST OFFICE DEADLINE: Comprehensive mid-point reviews due to Provost/EVP</b>
<b>May 1</b>	<b>PROVOST OFFICE DEADLINE: Recommendations for reappointment of 2nd 3rd, 4th, and 5th year faculty due to Provost/EVP</b>
May 3	Faculty Council Meeting (4:00 - 6:00 p.m.)
May 6	Spring Semester Classes End
May 9-13	Spring Semester Finals
May 11	Deans Meeting (1:00 - 2:00 p.m.)
May 13-15	Spring Commencement
May 30	UNIVERSITY HOLIDAY