

# New Program Planning

## Proposal Development Section

Preliminary Program Proposal (PPP) Development  
*Market research, accreditation standards, enrollment projections, fit to mission, capability of unit, learning outcomes*<sup>1</sup>

PPP reviewed by Vice Provost  
*Obtain Provost Approval for COD*<sup>2</sup>

Council of Deans (PPP Review)<sup>3</sup>

Provost Invites CPP<sup>4</sup>

NOTE: These two steps can be happening simultaneously with the PPP steps on the left.

Comprehensive Program Proposal (CPP) and Budget Development with Department Curriculum Committee and Chair<sup>5</sup>  
*Initiate CIM Workflow*

College Curriculum Committee and Dean (CPP)<sup>6</sup>

## Program/Curricular Review Section

*CPP and budget approved by VPUA/VPGA and Provost*

CoSRGE (if Graduate level)<sup>7</sup>

UCC – Program Proposal<sup>9</sup>

UCC – Course Proposals<sup>11</sup>

UCC sends Special Action memo to FC Executive Committee<sup>12</sup>

Faculty Council Executive Committee<sup>13</sup>

CoSFP<sup>8</sup>

Council of Deans (CPP Review)<sup>10</sup>

## Program/Curricular Approval Section

Faculty Council<sup>14</sup>

Provost<sup>15</sup>

BOG<sup>16</sup>

CCHE<sup>17</sup>

## Curriculum & Catalog Processing

*Banner program coding is created, CIP codes are assigned, and Approval Notification Form is distributed to the originating unit and affected offices (Admissions, Financial Aid, Graduate School, etc.).*

**Key to Acronyms:**

BOG: Board of Governors

CCHE: Colorado Commission on Higher Education

COD: Council of Deans

CPP: Comprehensive Program Proposal

COSFP: Committee on Strategic and Financial Planning

COSRGE: Committee on Scholarship, Research, and Graduate Education

FC: Faculty Council

PPP: Preliminary Program Proposal

UCC: University Curriculum Committee