**CSU UNDERGRADUATE DIFFERENTIAL TUITION APPLICATION FORM:  
FIRST-TIME OR SUBSEQUENT ASSESSMENT REQUESTS**

**Differential Tuition**

Differential tuition is tuition charged to students according to the specific courses they take after they have reached 60 credit hours. Credits that students bring upon entering the University may cause them to reach the 60 credit hours earlier than their peers, however, **differential tuition is not assessed for any student who is classified as a First Year student at CSU.** Exceptions to the standard policy are Courses in the College of Business, which assess differential tuition after 30 credit hours. Differential tuition is assessed to undergraduate resident, non-resident, and WUE students. Differential Tuition will be charged on a per credit basis regardless of offering term.

*The assessment request must be submitted to the Vice Provost for Undergraduate Affairs by February 20, with approval from the SAU Director or Department Head and the College Dean. Requests are submitted annually in order to be reviewed and approved for the following fall semester; new assessments or assessment increases are made only in the fall semester if approved by CSU and the Board of Governors. Program directors may contact the Director of the Office of Budgets after June 15 for feedback on the BOG’s approval decision.*

Dean’s name, signature/date of approval:

Department Head’s name, signature/date of approval:

Request type: \_\_\_\_ First Time \_\_\_ Subsequent  
College/Department/Undergraduate SAU:  
Requester contact/email:  
Accounting contact/email:  
Revenue account number where differential tuition should be recorded:

Differential tuition is assessed by the course subject code at a rate of $58/$75/$99 per credit hour, depending on the course. Differential tuition is not assessed by a student’s major. For more detail on differential tuition cost per credit, go to the Office of Financial Aid's [website](https://financialaid.colostate.edu/differential-tuition/) and select [Undergraduate Differential Tuition](https://financialaid.colostate.edu/media/sites/38/2022/07/Undergraduate_Differential_Tuition.pdf).

Each CSU college’s rates are based on three factors:

\_\_\_\_\_\_\_\_ High cost—i.e., how expensive the program is to provide

\_\_\_\_\_\_\_\_ High demand—i.e., whether the program is in high demand by large numbers of students

\_\_\_\_\_\_\_\_ High return—i.e., how much students generally earn when they graduate from that specific program

1. Overview of program, department, or college context
   1. Description of degree, credits, approximate length of program
   2. Unique characteristics of program
   3. Career opportunities and earning capacity of graduates
2. Comparison with similar programs
   1. Provide a total cost comparison with peer programs in the state/nation. *Your program costs must remain competitive.*
   2. Provide a cost comparison with other courses most similar to yours. Compare to other courses at CSU if there are no other similar courses within your college.
3. Evidence of need for the charge.
   1. Provide justification for the specific services and/or resources that will be provided to the students as a function of the charge which otherwise would not be available.
   2. Are there budgetary challenges impacted by program development or accreditation requirements that support a program charge?
   3. Impact of charge on applications for student enrollment.
4. Description of how funding would be utilized if approved.
   1. Budget
      1. Position type and number in each category:
         1. Faculty (tenure track, special appointment), administrative professionals, state classified, GTAs/GSAs, corresponding FTE and fringe.
      2. Other costs
5. Differential tuition charges
   1. Students who enroll in courses after accruing 60 credits at CSU will be assessed differential tuition on a per-credit/per course basis. Rates are determined according to the criteria indicated above. This is the standard assessment system that will be utilized for all courses in addition to “regular” tuition.
   2. When differential tuition is approved, it will be assessed to all students. If the differential tuition increases, students will be assessed the new charge. The original differential tuition charged when a student initially enrolled will not influence charges in the instance of a differential tuition increase.

Vice Provost for Undergraduate Affairs signature/date of approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Provost’s signature/date of approval: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Director, Office of Budgets, signature/date received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

CC: Associate Registrar; Department Head; SAU Director