

# **Monfort Professors**

## **Nomination Process and Instructions**

### **Background**

As part of a generous grant to Colorado State University, the Monfort Family Foundation established the Monfort Professors Program to help the University enhance its faculty by recruiting and retaining talented faculty members. Each year, an outstanding faculty member is named a Monfort Professor.

### **Selection Process**

An advisory committee with representation from each college, the University Distinguished Professors, and the University Distinguished Teaching Scholars will review nomination materials. The committee will forward four names to the Provost for selection.

### **Criteria**

Monfort Professorships are intended for faculty members who are “rising stars.” These faculty members should have the potential to reach either University Distinguished Professor or University Distinguished Teaching Scholar status later in their careers. To be eligible, a faculty member must:

- Be appointed to a regular faculty position (tenure-track or tenured).
- Be a junior faculty member (typically no more than three (3) years at the associate professor rank).
- Demonstrate potential to make a significant impact on CSU through teaching and/or research.

### **Nominations**

Nominations should be forwarded through the dean’s office in each college. Each college is limited to two (2) nominations. A complete nomination packet will include:

- Nomination cover page (see “Nomination Cover Page” on the Provost’s website) .
- Nomination letter addressing the candidate’s career potential and well-articulated evidence of their outstanding contributions within their discipline.
- Curriculum vitae.
- Letter of support from nominee’s department chair (if not the nominator).
- Letter of support from nominee’s dean.  
*\*External letters are not accepted.*
- An action plan, including budgeting (\$50,000 per year for two years), from the candidate stating how the funds will be used. This should be no more than two (2) pages, single- or double-spaced, and have at least a 1” margin and at least a 10-point font.

### **Nomination Submission**

Submit an electronic copy of the complete nomination packet to [barb.gibbens@colostate.edu](mailto:barb.gibbens@colostate.edu) no later than **4:00 p.m. on February 1**. The subject line should read “Monfort Nomination – *nominee’s name*.” No hard copies or late submissions will be accepted.