# **Inclusive Excellence Award**

## **Nomination Information**

### **Award Summary and Eligibility**

The Inclusive Excellence Award is provided annually by the Office for Inclusive Excellence and the Office of the Provost/Executive Vice President to recognize faculty and staff who support a culture of inclusive excellence exemplified by Colorado State University's <a href="Principles of Community">Principles of Community</a>. This award serves to highlight and reward faculty and staff who go above and beyond the standard expectations for employees with similar responsibilities.

The call for nominations will be included in the provost's annual fall call for award nominations distributed each November with nominations due by February 1. Two CSU employees will be honored each year — one faculty and one staff member. All faculty and staff are eligible to nominate a colleague and to be nominated. Each recipient will receive a \$2,500 award and a plaque.

### **Award Criteria**

- At least three (3) years as an employee of Colorado State University.
- Demonstrated track record of substantive impact on inclusive excellence and the campus culture.
- Record of engagement in intentional, strategic work to impact inclusive excellence in positive ways. This award is not intended for progress that occurs by accident.
- Regularly employs processes and practices that are inclusive and in keeping with the <u>Principles</u>
  of <u>Community</u> as they have pursued change in the culture of their community.
- Serves as a role model for others, reflecting the highest values and mission of the land-grant university.

#### **Nomination Process**

To nominate a colleague, submit a letter of nomination addressing how the nominee meets the criteria for this award. The letter must not exceed two (2) pages and have no less than 10-point font and 1-inch margins on all sides. Please do not include a CV or resume as part of the nomination.

Questions about the nomination process may be directed to Sue James, Vice Provost for Faculty Affairs, and Shannon Archibeque-Engle, Associate Vice President for Inclusive Excellence.

### **Nomination Submission**

Submit the nomination letter electronically (PDF) to <a href="mailto:barb.gibbens@colostate.edu">barb.gibbens@colostate.edu</a> no later than 4:00 p.m. on February 1. No hard copies or late submissions will be accepted.

## **Selection Process**

A selection committee will be appointed by the Vice President for Inclusive Excellence and the Provost and Executive Vice President.