OFFICE OF THE PROVOST AND EXECUTIVE VICE PRESIDENT
COLORADO STATE UNIVERSITY

2026-2027 ACADEMIC YEAR DEADLINES

These deadlines reflect dates that documents are due to the Office of the Provost and Executive Vice President, typically after dean approval; for college-level deadlines, please contact your college dean's office.

FALL SEMESTER

Date	Deadline
September 25	TT/T faculty promotion and/or tenure cases created in Interfolio
September 25	Honorary Degree nominations
October 1	Individual off-cycle salary increase requests (no change in duties/responsibilities; target start date for new salary: November 1)
October 1	Sabbatical leave requests: fall 2027, spring 2028, academic year 2027-28, calendar year 2028
November 2	CCA faculty promotion cases created in Interfolio
November 2	Sabbatical leave reports for academic year 2025-26 & spring 2026 semester leaves
November 30	Faculty applications for Emerit status (retirements after fall semester)
December 15	Recommendations for reappointment of pre-tenure faculty in the second year of employment
December 15	TT/T faculty promotion and/or tenure dossiers to Provost/EVP review step in Interfolio

SPRING SEMESTER

Date	Deadline
February 1	Requests for new/increased special course fees
February 1	Individual off-cycle salary increase requests (no change in duties/responsibilities; target start date for new salary: March 1)
February 1	Faculty award nominations (call for nominations in November 2026)
February 1	Special Course Fee Requests for FA27, SP28, and SU28
February 15	CCA faculty promotion dossiers to Provost/EVP review step in Interfolio
March 1	Recommendations for reappointment of pre-tenure faculty in the first year of employment
April 1	Sabbatical leave reports for calendar year 2026 and fall 2026 semester leaves
April 15	Faculty annual performance reviews
April 15	Faculty post-tenure (comprehensive) reviews
April 15	Faculty mid-point (comprehensive) reviews
April 16	Faculty applications for Emerit status (retirements after spring semester)
May 1	Recommendations for reappointment of pre-tenure faculty beyond the second year of employment

Other Calendars and Information:
Academic Calendar
Registration
Financial Aid
Final Exams
Commencement
University Events
Holiday Schedule
Faculty Council
SALX Guidelines

Last update: 10/14/2026