

Subject: Announcing Pilot Launch of Interfolio Faculty Information and Workflow System

Dear Colleagues:

We are pleased to announce the launch of the faculty information and workflow system [Interfolio](#) at Colorado State University for tracking faculty activity to use in the annual review, tenure and promotion. We will be piloting Interfolio in the Colleges of Agricultural Sciences and Health and Human Sciences for the faculty annual review (2022) process in spring 2023. The feedback we receive will help us better customize the system's modules for implementation among all of CSU's eight academic colleges.

The Interfolio workflow platform supports the [Provost's Faculty Success](#) goals of equity and success in academic work. Interfolio hosts a suite of faculty information system modules geared toward higher education institutions. The system helps keep the review process professional and standardized, and ensures that all faculty members have a transparent, consistent means to represent their scholarly activities and accurately telling their professional journey.

For the CAS/CHHS pilot, we are first implementing Interfolio's **Review, Promotion, and Tenure (RPT)** module this spring. It is a user-friendly platform for faculty members, committees, and leadership to conduct digital faculty evaluations. RPT also allows for a streamlined **workflow** process that improves the efficiency and consistency of the faculty review, promotion, and tenure process. Later next year, we will be implementing Interfolio's Faculty Activity Reporting module as part of the pilot initiative. FAR is a module that organizes information for faculty activity reporting, generating CVs and supporting materials, cross-curricular collaboration, academic reviews, and accreditation demands. It also can track a faculty member's publications for their professional profile.

The other 6 colleges will continue to perform faculty annual reviews as you have before.

Over the next year we will work on methods for importing data into Interfolio FAR from ORCHID, Google Scholar, etc. as well as the Digital Measures (FSAS) system. At this time, it is not clear whether Interfolio's FAR module will replace Digital Measures or work along side it. We need to see how well Interfolio FAR works first. We will continue to communicate widely about this and offer support and training as we embark on this journey and eventually get all colleges using the new system for all faculty.

We are excited to bring this innovative technology to CSU in support of our outstanding faculty and academic enterprise. We are especially grateful to Deans James Pritchett and Lise Youngblade for their partnership on this initiative, and to the CAS and CHHS faculty who will be instrumental in helping us to transform and streamline our review and promotion processes for all faculty.

Sincerely,

ABOUT INTERFOLIO

Conceived by academics for academics, Interfolio is an education technology company headquartered in Washington, DC, USA and in Cambridge, England, UK. Founded in 1999, Interfolio operates the first-ever Faculty Information System for higher education institutions, the widely used Dossier product for individual scholars, and the Researchfish impact assessment platform for funders and research

organizations. More than 400 higher education institutions, research funders, and academic organizations based in 15 countries—and over 700,000 active scholars on the job market—use Interfolio’s technology. Interfolio provides scholar-first products for the full academic lifecycle—from job seeking to professional accomplishments, committee service, funding award compliance, career growth and advancement, administrative leadership, and beyond. For more information about Interfolio, visit www.interfolio.com.