

CSU Employee Request to Obtain CSU Approval and Endorsement to Apply for a Shipboard Position with Semester at Sea

Full Name:		CSU Salary:	
Department:		Shipboard Role:	
CSU Position:		Semester Year:	

PART 1: EMPLOYEE WORKLOAD ARRANGEMENTS

(Do not exceed this one page. Type using single spacing, and in bullet-point format.)

1) Provide an informed estimate (hours per/week) of the pre-voyage and post-voyage effort expected of you in preparation to sail in the role you are interested in pursuing with Semester at Sea. Specify how you intend to complete this effort while, at the same time, fulfilling your CSU duties pre- and post-voyage.

2) Specify the arrangements for how your CSU duties will be covered while you are away at sea.

