Kevin Ann Oltjenbruns Award for Outstanding Leadership

Nomination Information

This award serves to highlight and reward the extraordinary efforts of truly outstanding CSU faculty and staff who, through their leadership and mentoring/advising, go above and beyond the standard expectations for employees with similar responsibilities.

Two CSU employees will be honored each year – one faculty and one staff member. Faculty includes Tenured, Tenure-Track, Contract and Continuing appointments. Staff includes both Administrative Professional and State Classified employees.

Award Criteria

- At least five years as an employee at Colorado State University
- Leadership that has significant and lasting impact on the lives of people and the institution
- Works to ensure the success of others with a commitment to equity and fairness
- Effort made that goes above and beyond what is normally expected of a person in their position

Nomination Guidelines

Nominations should address how the nominee demonstrates the qualities that Dr. Oltjenbruns exhibited in her leadership at CSU, including her demonstrated commitment to the success of colleagues and evidence of contributions to building programs for others.

Nomination Process

Nomination packets must be produced in no less than 10-point font and one-inch margins with page numbers, organized in the following order, and submitted electronically.

- A letter of nomination (no more than three pages) that addresses how the nominee meets the criteria for this award.
- Two letters of support (no more than two pages each).
- A resume or abbreviated curriculum vitae (4 pages or less). NIH, NSF or other standard format short bio sketches/CVs are welcome.

Selection Process

A selection committee appointed by the Provost and Executive Vice President will review the nominations.

Award

Each recipient receives a monetary award.

Nomination Submission

The deadline is the first business day in February. Submit the nomination packet electronically (PDF) to provost_maindesk@Mail.colostate.edu. The subject line should read *Oltjenbruns Award – Last Name, First Name*. No hard copies or late submissions will be accepted.